

DANIEL BOONE AREA SCHOOL DISTRICT
REQUEST FOR PROPOSALS AND SPECIFICATIONS FOR
DISTRICT-WIDE MAINTENANCE SERVICES

ADDENDUM

APRIL 20, 2020

The Daniel Boone Area School District (the “District”) issued a Request for Proposals and Specifications for District-Wide Maintenance Services (“RFP”) on April 2, 2020. The following information contained in this Addendum is issued to amend, clarify, and/or supersede the information contained in the RFP, and shall become part of the Contract Documents for the subject Project as if fully incorporated and bound therein.

Response to Request for Information:

1. Can I assume the School District has a Work Order Management System that the contractor must use?

School District has Master Library work order system and contractor would be required to work on that for maintenance work. School District also has Tracer Ensemble through Trane, which they will have access to, plus email available to them.

2. All parts/consumables are purchased by the School District (i.e., the contractor does not purchase any materials/parts)?

School District provides parts/materials for all maintenance needs. School District will provide larger tools and equipment as well, i.e., boom lifts, scissors lifts, or larger tool sets such as miter saws, drill press, grinders units, etc.

3. On the invitation to bid where it shows locations, it has two DBASD locations listed “As needed.” Can you provide clarity what that means in relation to the other locations?

The School District currently has four active school buildings and two inactive buildings that are being leased to outside entities or have vacant areas. Maintenance work is still required in these leased buildings or vacant areas on an “as needed” basis.

4. Specs talk about an annual bond but the contract language doesn’t speak to an annual bond form, rather it talks about the 3 year term of the contract. Can language be put in the contract that speaks to an annual bond requirement?

Yes, we will allow annual renewals of the bond.

5. There isn't anything in the contract about Force Majeure clause mentioning pandemics. Especially given what's happening right now and the risk that we could be dealing with this again next year, is the School District open to adding some Force Majeure language related to pandemics?

The District is willing to incorporate a Force Majeure clause in the contract to be entered with the successful proposer.

6. Can respective vendors bring their own CMMS?

This will be included in the vendors proposal. We are not opposed to changing.

7. Please provide pricing of current maintenance contract?

Contract on the website. - 2019-20 \$336,870.92

8. How will School District determine what level of repair work is the responsibility of the contractor vs. being subbed out?

Indicated in the job description and it depends on the level of expertise each provider brings in.

9. Please confirm that all 5 maintenance positions are dedicated exclusively to the DBASD?

We do not have anything else that they would be dedicated to.

By: _____
Stephen Biggerstaff
Director of Facilities and Contracted Services
Daniel Boone Area School District